

Finham Parish Council

Minutes of the Council Meeting held at 7.00pm,
27th April 2017, at Finham Park School, Green Lane Finham

Present:

Councillor Robert Aitken
Councillor Peter Burns (Chair)
Councillor Ann Bush
Councillor James Cobbett
Councillor Paul Davies

Councillor Anthony Dalton (Vice Chair)
Councillor Angela Fryer
Councillor Bob Fryer
Councillor Colin Salt
Councillor Katherine Taylor (part)

In Attendance:

Jane Chatterton, Clerk & RFO

Coventry City Councillors John Blundell, Tim Sawdon and Gary Crookes

Residents: 0

1. Apologies

There were no apologies for absence.

2. Declarations of Interest:

Councillor Burns declared a pecuniary interest in item 9.2, he took no part in the discussion or voting of the Grant Application and left the room during discussion.

3. Newly Appointed Councillor

The Chairman welcomed Councillor James Cobbett to his first meeting as co-opted member. Councillor Cobbett completed his Acceptance of Office and DPI form.

4. Public Meeting 24th April

The Chairman thanked Councillor Blundell for chairing the public meeting which took place on 24th April in relation to Kings Hill.

Disappointment was expressed that no one from Coventry City Council accepted the invitation to attend the meeting.

ACTION:

A letter to be sent to Mr M Reeves Chief Executive, Coventry City Council to protest in the strongest terms about the apparent ignoring and indifference shown by the Coventry City Council (CCC) to the residents of Finham in relation to their concerns over the large housing estate planned for Kings Hill. A housing estate which was planned at the instigation of CCC although it was on Warwickshire land and being managed by Warwick District Council (WDC).

5. Public Participation

There were no members of the public present.

6. Minutes of previous meeting**Minutes of the meeting held on 16th March 2017**

RESOLVED: The minutes of the meeting held on the 16th March 2017 were agreed and signed by the Chairman.

7. Finham Library**7.1 FLAG**

Councillor Aitken, Chair of FLAG provided feedback on the meeting held on 11th May 2017.

Update

- Initial thoughts were FLAG was in a good position.
- Costs would be covered for the first year.
- Funds were available to change the furniture and for café equipment if required.
- A large group of volunteers had registered their initial interest.
- It had been decided that FLAG would be set up as a charity with wider membership.
- The current committee had worked up to this point but needed now to develop into a group of trustees.
- Decision was required by the middle of May.
- With no trustees there would be no charity established.
- Need the commitment of 5-6 people to act as trustees.
- There would be continued support from the Parish Council and the library service.
- A lead was required – FA could provide part of the leadership but could not continue as Chairman due to a conflict of interest.

Information/Training event Meeting

A trip had been planned for Friday 12th May, 4 places were available for FLAG. Councillor Aitken would be attending.

Next Meeting

The next meeting for FLAG was scheduled for 9th May 5:30pm, Finham Library and a volunteers' meeting was also being arranged.

8. Planning:

The following Planning Applications were considered:

8.1 FUL/2017/0619

Address: 389 Green Lane CV3 6EJ

Proposal: Erection of new dwelling adjoining 389 Green Lane

RESOLVED: No comment.

8.2 HH/2017/0747

Address: 24 Daleway Road CV3 6JE

Proposal: Erection of single storey side and rear extension

RESOLVED: No comment.

8.3 HH/2017/0773 Valid date: 30/03/2017

Address: 47 Crossway Road CV3 6JN

Proposal: Erection of single storey rear extension

RESOLVED: No comment.

8.4 PA/2017/1019

Address: 6 Leigh Avenue

Proposal: Application under Prior Approval for rear extension. The extension will be 6.0 metres away from the original rear wall of the building with a height of 3.57 metres at the highest point and 3.334 metres to the eaves.

RESOLVED: No comment.

9. Finance

9.1 Payments approved: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
27.04.17	BACS	J Chatterton	Clerks Salary April 2017	
27.04.17	BACS	HMRC	Tax & NI Payment clerk	£143.33
27.04.17	BACS	J Chatterton	Office allowance, mileage and expenses April 2017 (stationery & ink)	£160.40
27.04.17	BACS	WALC	Annual Subscription	£838.95
27.04.17	Cheque 60	A Fryer	Expenses for printing	£52.97

9.2 Grant Application

A grant application had been received from Finham Park School Film Festival Committee (through the Media Arts Department) for the sum of £200.

The application was to raise prize money for students entering films to the Finham Park Film Festival competition, to be held on 28th April 2017. Total cost of project: £1,440.

It was noted that the project built on their previous work in classes to promoted arts, and film arts in particular across the curriculum, and was aimed at providing an aspirational opportunity for all Finham Park students to be recognised for their film-making skills

RESOLVED: that the application to the grants and donations fund be approved.

10. Audit

Annual Return for the Year Ended 31st March 2017

10.1 Annual Governance Statement 2016/17

All councillors reviewed each of the 9 statements of the Annual Governance Statement 2016-17 and answered affirmatively to each.

10.2 Annual Accounting Statements 2016-17

All councillors reviewed the 11 accounting statements along with the one explanation of variances, which was attached. (£7.65 for an unrepresented cheque).

It was agreed that the statements were an accurate reflection of the annual financial position, acceptable for signing by the Chairman and Responsible Finance Officer before being sent to the external auditor.

RESOLVED: that the Annual Governance Statement 2016/17 and Annual Accounting Statements 2016-17 be approved.

10.3 Inspection Period

The submission date to the External Auditor was 2nd June 2017.

The inspection period begins the day following the publication of the Annual Return and must be a single period of 30 working days. These 30 days must include the first 10 working days in July.

The earliest date for external audit inspection period this year (financial year 2016/2017) would be between Monday 5th June and Friday 14th July and the latest was between Monday 3rd July and Friday 11th August.

Once approved the accounts would be published online, at the latest by 30th June which was within 3 months of the financial year end.

11. Kings Hill – Public Meeting

Discussion took place on the public meeting held on 24th April 2017.

It was noted that over 140 people had attended the meeting. The Coventry Observer had published an article on 25th April detailing events from the meeting.

Speakers on the night included Merle Gering and Peter Langley, who represented the Campaign for the Protection of Rural England, and David Barber and Gary Fisher for Warwick District Council.

ACTION: To create an email circulation list. Councillor Bob Fryer to contact members of the FRA asking for their permission for their details to be shared with the FPC.

12. Parish Council Logo

The closing date for entries for the competition to design a Parish Council logo was 5th May.

ACTION: Councillor Mrs Fryer to contact the Primary School in relation to entries from the primary school. Councillor Burns to contact Finham Park School in relation to entries from the senior school.

13. Annual Parish Council Meeting

The Annual Parish Meeting and Annual Parish Council Meeting would take place on 18th May 2017.

- RESOLVED:**
- (i) that refreshments be made available.
 - (ii) The Clerk to book the Theatre at the senior school but if unavailable Councillor Mrs Fryer would make arrangements to book the primary school.

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Task groups**Neighbourhood Plan**

Councillor Davies updated on the Neighbourhood Plan. It was noted that Finham Parish Council now had permission from the Coventry City Council to begin preparing the Neighbourhood Plan for Finham.

This was an opportunity for residents, land owners and shop owners to participate in an initiative to create a plan of Finham for the future of what we would like to see, which could influence the Coventry City Council Local Plan if required.

Residents were asked "What would you like to see in Finham?" "What would you like to keep, change or improve".

Residents are now given the opportunity that if they think they would like to have their say and would like to find out more about just what the Neighbourhood Plan could do for Finham, they could contact Jane Chatterton, Clerk or Councillor Paul Davies who would be glad to provide more information.

ACTION: Clerk to update the website and Facebook with the notice.

Highways

Councillor Aitken updated that the fallen tree on the Green by the library had been removed.

Virgin Media

Councillor Aitken had reported the damage to the verge and drain on Green Lane.

Schools

Councillor Bush had written to the Gregory Hood estate chasing a response to her previous letter in relation to the request to use an area of their land for a playground. The request was with the land agent. Councillor Bush would feedback response once received.

Youth Group

Councillor Aitken had attended the youth group meeting to promote the work of the Parish Council.

Police and Crime

Councillors had attend the “Cuppa with a Copper” meeting.

ACTION: The Police and Crime Commissioner to be invited to attend the public meeting being held in the autumn.

15. Next Meeting

It was noted that the next meeting would take place on Thursday 18th May 2017 following the Annual Parish Meeting and Annual Parish Council meeting.

Signed
Chairman

18th May 2017